

PRESIDENT

Purpose:

The President shall conduct the affairs of the Association according to the Bylaws and Operation Codes.

Organization:

The President shall assume office at the business meeting during the State Convention. The assumption of office shall be automatic after serving in the capacity of President-Elect for the previous year.

Responsibilities:

1. Must be a member of COAHPERD & AAHPERD for 4 consecutive years.
2. Attend all Executive Board meetings and supply a written report to the secretary 1 week prior to each scheduled board meetings.
3. Serve as Chair of COAHPERD Association, Executive Board and Executive Committee meetings
4. Collaborate with the Past President and/or Chair of the Convention Committee
5. The President shall consult the President Elect with the board member nominations for the current year.
6. Serve as a voting member on Recognition Committee.
7. Work with COAHPERD Division/Committee Chairs to ensure the implementation and evaluation of the Association's strategic plan.
8. Appoint special officers and/or chairs as named in the By-Laws.
9. Appoint Executive Board and committee members as needed
10. Prepare an agenda for Executive Board meetings and send to Executive Board members a minimum of 5 business days prior to the next Board meeting
11. Initiate the evaluation process for the COAHPERD Executive Board Members and Committees
12. Initiate the evaluation process for the Executive Director, Convention Manager, and Lobbyist
13. Keep COAHPERD membership informed of Association strategic plans, accomplishments and problems.
14. Serve on the Representative Assembly of Central District Association and the AAHPERD Representative Assembly and attend other required meetings assigned by the association.
15. Appoint delegates from COAHPERD membership to serve on the Central District Representative Assembly and the AAHPERD Representative Assembly.
16. Appoint COAHPERD representatives for committees requested by the Central District, AAHPERD and to other organizations requesting representation.
17. Maintain relationship with the State Department of Education, Colorado Education Association, Parent Teacher Association, and related organizations as needed.
18. Present annual report of his/her administration to the Executive Board, and Past President's Social.
19. Collaborate with Convention Committee and Division Chairs to design the pre-convention workshops.
20. Maintain communication with Executive Committee and Convention Manager on logistics for all conventions, workshops and (co)sponsored events.
21. Collaborate with the ED to submit reports to Central District (at least twice a year).
22. Submit President's report for every issue of the newsletter.
23. Make sure progress on action plan goals have been addressed.
24. Collaborate with Executive Committee to select future leaders to attend AAHPERD Emerging Leaders Forum and Central District Development Leadership Summit.