

# ADVOCACY COMMITTEE CHAIR

## **Purpose:**

This individual will serve the association by promoting, advocating, and educating our stake-holders and members concerning quality health, physical education, recreation, and dance programs.

## **Organization:**

There will be an Advocacy chair and Advocacy members. The Advocacy Committee Chair shall be elected by members of the Advocacy Committee to serve a one year term. The Chair may be reelected.

## **Responsibilities:**

1. Attend all Executive Board meetings.
2. Submit or solicit one article per newsletter.
3. Run the Advocacy Committee Meeting.
4. Submit a written and verbal report at each Executive Board meeting.
5. Collaborate with the Advocacy Committee to create an Action Plan.
6. Action Plan should include but is not limited to creating new ways to advocate, increasing awareness of physical education needs, and being proactive about issues that we are facing as a board.
7. Review advocacy materials and literature and update as needed.
8. Assist Lobbyist as needed.
9. Present Committee Action Plan during each Executive Board Meeting.
10. Make sure progress on short term Action Plan goals have been addressed.
11. Collaborate and coordinate with the Lobbyist for COAHPERD Lobby Day.
12. Collaborate with Advocacy Chair of Central District and National organizations.
13. Collaborate with partnerships that support the COAHPERD mission.
14. Collaborate with Executive Director as needed.
15. Collaborate with the webmaster concerning social networking and disseminating timely information.
16. Collaborate in the evaluation of committee members.
17. Perform other duties as designated by the Executive Committee.
18. Submit items for silent auction and or other fundraising efforts.
19. Submit the end of the year report at the meeting prior to convention.